

OKLAHOMA STATE UNIVERSITY
Recombinant DNA/Protein Resource Facility
Q-PCR Use Fee Form

Name: _____ Department: _____

Email: _____ Campus account #: _____

Phone: _____ (DO NOT LEAVE ACC'T NUMBER BLANK!)

Date: _____ Principal Investigator: _____

Today' work:

One "Run" = 4 hours or less = \$15.00

Notes:

1. Please use a separate Use Fee Form (this form) for each and every individual "Run."
2. Although initial signup is through the Yahoo groups page, you must also use the physical logbook adjacent to the instrument. Failure to use this logbook or to complete a Use Fee Form before working will constitute instrument abuse, and may terminate your Core privileges.
3. "Far advance reservations" can be used to schedule / reserve the instrument for specific times in the coming months. A "far advance reservation" can be used to reserve up to four hours of instrument time, no more. Individuals may only have two far-advance reservations pending for any single 7-day period. A common lab (having the same PI) can have only four far-advance reservations pending for any single 7-day period. Placing reservations that exceed this policy will result in the Management mercilessly canceling all reservations placed by you and the other members of your research group.
4. "Immediate reservations" can be used to schedule the instrument 24 hours in advance of your experiment, if the instrument is not otherwise scheduled. There are no limitations regarding the amount of time that can be "immediately reserved," and these times will not be counted against your far advance reservations described above.
5. Do not reserve time that you will not use.

DO NOT WRITE IN SHADED AREA

Q-PCR Usage #: _____	One Q-PCR Use Fee: \$15
cc: <i>file</i> <i>customer</i>	TOTAL DUE: _____ <u>\$15.00</u>
<i>version 04/13/2011</i>	